



भारत सरकार  
Government of India  
पृथ्वी विज्ञान मंत्रालय  
Ministry of Earth Sciences



राष्ट्रीय तटीय अनुसंधान केन्द्र (एन सी सी आर)  
NATIONAL CENTRE FOR COASTAL RESEARCH (N C C R)

**SINGLE E-TENDER ENQUIRY**  
**(Through E-tendering process only)**

To

Sigma-Aldrich Chemicals Pvt. Limited  
12, Bommasandra-Jigani Link Road,  
Bangalore - 560100  
Phone: 08066219600

**Ref No: MoES/NCCR/ESM/Procurement/8/2018 dated.25.05.2018.**

1	Invited for supply of <b>High purity chemicals, standards and other accessories for analysis of DMS by GC-FPD</b> as per the item details in <b>Annexure-I</b> and also the terms and conditions mentioned below:	
2	Type of tender	SINGLE TENDER (e-Tender)
3	Tender document	Available at the <b>websites:</b> i) <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> ii) <a href="http://www.icmam.gov.in">http://www.icmam.gov.in</a>
4	Mode of tender	Online Bidding System pl. submit through the website <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a>
5	Due date & time of online bidding by bidders	Upto 5 pm IST of 12.06.2018
6	Instructions to bidders	<b>Annexure-II</b>

Copy to

M/s. Merck Life Sciences Pvt. Ltd.,  
New No.53, 3<sup>rd</sup> Floor, Wellington Estate,  
Ethiraj Salai, Chennai-600008.

  
Head of Office

रा.स.प्रौ.सं. परिसर, वेलच्चेरी तांबरम मेन रोड, पल्लिकरणै, चेन्नै-600 100.  
NIOT Campus ,Velachery-Tambaram Main Road, Pallikaranai, Chennai-600 100.  
दूरभाष/Tel : 91-44-66783599 Fax: 66783487

**Annexure-I****Item Details**

<b>S.No.</b>	<b>Item Details</b>	<b>Catalogue No.</b>	<b>Weight/Volume</b>
1.	DMS	76048	100 mg
2.	DMSO	94563	1 ml
3.	NaBH <sub>4</sub>	247677	50 g
4.	K <sub>2</sub> CO <sub>3</sub>	791776	1 Kg
5.	NaOH	795429	500 g
6.	Betaine	B2629	100 g
7.	Betaine -HCl	B3501	250 g
8.	Sodium acrylate	408220	25 g
9.	Methanol	1008371000	1 L
10.	HCl-6mol/l	1101641000	1 L
11.	6-Port sampling and switching valve	22915	
12.	Dewar Flask	F9401-1EA	

## **Instructions to Bidders**

1	<p><b>BASIC REQUIREMENTS</b> for vendors to upload in e-procurement web site, Govt of India:</p> <ol style="list-style-type: none"><li>PC with internet</li><li>Registration with e-procurement system of Govt. of India: <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in /eprocure/app</a></li><li>Digital signature certificate (Mandatory) for uploading the bids to e-procurement system</li><li>For any clarification, send e-mail to <a href="mailto:icmam@icmam.gov.in">icmam@icmam.gov.in</a></li><li>For any clarification on tender process, use the 24/7 helpline contact numbers mentioned in CPP Website.</li></ol>
2	The NCCR has the <b>RIGHT TO CANCEL</b> the enquiry or extend the due date of receipt of offer and/ or opening of tender without assigning any reason thereof.
3	NCCR, Chennai has the <b>RIGHT TO VARY</b> the quantity of the items under procurement.
4	<p><b>ONLINE SUBMISSION:</b> The bidders must submit their offer in <b>Single Bid (Both Technical and Price bid)</b> through e-procurement system upto the scheduled time and date.</p> <p>Complete tender documents along with supporting documents as per the tender conditions below, should be duly filled in and signed in and scanned copy of the same should be uploaded in the e-procurement system.</p> <ol style="list-style-type: none"><li>All the documents, as per Eligibility criteria/ technical specifications</li><li>List of the documents submitted by the bidder must be enclosed on the letter head of the bidder, giving the reference of the tender no. &amp; date and due date of opening.</li><li>Overwriting and corrections should be attested properly,. The quotation should be complete in all aspects and should be duly signed. Incomplete and unsigned quotation will not be considered at all.</li><li>Scanned copy of Tender Acceptance Letter as per <b>ANNEXURE-III</b></li><li>Check list as per <b>ANNEXURE - IV</b> - "Check List"</li><li>In case tenderer divert the tender and opts to submit its offer through their authorized entity, then authorization letter in original duly signed for specific tender should be submitted by the firm quoting on their behalf.</li><li><b>PRICE BID</b> should be on CIF, Chennai</li><li>The bidders / tenders will not be allowed to make any variations in the price bid or any amendments to commercial offers already uploaded online during the currency of tender and after the date of opening of the tender.</li><li>Tenderer shall confirm that "the rates quoted by are reasonable and lowest charged to any of your customer".</li><li>Safe arrival of material upto destination shall be the responsibility of the supplier</li></ol>
5	<b>VALIDITY OF QUOTATION:</b> The offers must remain open for acceptance for 180 days from the date of opening of tender.
6	Director, NCCR reserves the <b>RIGHT TO REJECT</b> any quotation received without assigning any reasons.

7	<b>DELIVERY PERIOD:</b> The bidders are required to quote delivery period at the earliest for supply on FOR destination basis (For Indian bidders). However in case extension of delivery period becomes essential, the supplier will send their request for extension of delivery period to the purchaser before expiry of delivery period.
8	<b>LIQUIDATED DAMAGES:</b> If the supplier fails to deliver the goods within the time to be agreed upon, NCCR reserves the right to levy liquidated damages at the rate of 0.5%per week or par their upto maximum of 5%.
9	<b>NO ADVANCE PAYMENT:</b> Since NCCR being Government organization, no advance payment will be made. Every attempt will be made to make payment within 30 days from the date of receipt of bill/acceptance of goods, whichever is later.

## **Tender Acceptance (Offer) Letter**

(To be submitted online duly signed format (scanned copy) by the authorized signatory on bidder's company letter head.

Date.....

**To**

**Director  
National Centre for Coastal Research  
2<sup>nd</sup> Floor, NIOT Campus  
Pallikaranai, Chennai – 600100**

**Subject:** Acceptance in respect of terms and conditions of tender document for supply of \_\_\_\_\_ (specify item name) at NCCR, Chennai.

Ref: E Proc Tender Ref No..... dated.....

Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned tender from the web site <https://eprocure.gov.in/eprocure/app>.
2. I / We hereby certify that I / We have read all the terms and conditions of tender document from page No. \_\_\_\_\_ to \_\_\_\_\_ (including all annexure / Forms / appendixes, paras, etc.,) which shall be part of the contract agreement and I / we shall abide hereby by all the terms and conditions contained therein.
3. The corrigendum(s) issued from time to time by your organization has also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept all the terms and conditions of above mentioned tender document and corrigendum(s) as applicable.
5. In case any provisions of this letter are found violated, then your department / organization shall without prejudice to any other right or remedy be at liberty to reject my bid including the forfeiture of EMD.
6. I / We confirm that our bid shall be valid up to 120 days from the date of opening of Technical Bid.
7. I / We hereby certify that all the statements made and information supplied in the enclosed appendix, annexure / Forms / paras etc., furnished herewith are true and correct.
- 8/ I / We have furnished all information and details necessary for demonstrating our qualification and have no further prominent information to supply.
9. I / We understand that you are not bound to accept the lowest or any bid you may receive.
10. I / We certify / confirm that we comply with the eligibility requirements as per bid documents.
11. In case any provisions of this tender are found violated, NCCR shall be at liberty to reject this tender, including the forfeiture of the full said EMD (if any) and we shall not have any claim against NCCR in satisfaction of this condition.

Yours faithfully,

**Signature of the Bidder  
Name & Designation  
Rubber-stamp of the firm**

## **Check List**

(Following documents are to be submitted online as a part of Technical bid. Bidders are requested to put a √ mark for ensuring submission of document in the appropriate one)

<b>Sl. No</b>	<b>Description</b>	<b>Online submission</b>
1.	Scanned copy of Tender Acceptance Letter by online	Submitted / Not Submitted
2.	Details of Items (Annexure-I)	Submitted / Not Submitted
3.	Any other relevant document (scanned copy by online)	Submitted / Not Submitted
4.	Check list (scanned copy by online)	Submitted / Not Submitted
5.	Price details of items as listed in Annexure-I and other terms & conditions	Submitted / Not Submitted

Signature of the Bidder  
Name & Designation  
Rubber-stamp of the firm