



MoES/ICMAM PD/EProcure-CPP/50/2011

17.05.2018

Tender Due Date: 24.05.2018, 1500 hrs

To

As per the list attached

Sir,

Subject: Inviting quotation for renewal and purchase of DSC tokens

1. You are requested to submit your most competitive quotation in a sealed cover to this Office for under taking the renewal and supply of Digital Signature Certificate tokens, to be used for E-Tender (Central Public Procurement Portal). The requirement details of the item/work are given below:

Sl.No.	Item / Work	Qty
1.	Renewal of existing class 2 DSCs signing and Encryption combo with the existing Moserbaer USB key (two years validity)	3nos.
2.	Renewal of Excising class 2 DSC signing and Encryption combo with the existing Moserbaer USB key and CHANGE of NAME is required for two years validity	1no.
3	New - class 2 DSC signing and Encryption combo for two years validity	3nos

2. **Your bid document should be arranged in the following order:** 1) 1st page – covering letter in bidder's letter head; 2) copy of proof for Govt. certified / registered agency for dealing the DSC; and 4). Your price bid with details, in bidder's letter head. If your **quotation is incomplete in this**

regard or not in the prescribed format, the quotation will not be considered for evaluation.

3. All duties, taxes and other levies payable by supplier shall be included in the total price. The rate quoted by the bidder shall be fixed for the duration of the validity of the quote and shall not be subject to adjustment on any account. The prices should be in Indian Rupees.
4. Quotation shall remain valid for a period not less than 90days after the deadline date specified for submission of quotation.
5. **NCCR is preferring the quotations from DGS&D (OR) Government e Market place (GeM) vendors, if the required item with specifications, is available** in the respective websites.

6. Evaluation of Quotation

The Purchaser will evaluate and compare the quotations determined to be substantially responsive. That is a) sealed and signed; and b) conform to the terms and conditions. **The sealed cover containing the quotation should be super-scribed by “Quotation for Renewal of DSC keys” along with tender enquiry ref.no & due date.**

7. Award of contract

The Purchaser will award the supply to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price on the basis of Total Price.

Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations at any time prior to the award of contract. The purchaser reserves the right to split the supply orders and award the supply orders based on the individual item's prices.

The Purchaser, prior to expiration of the quotation validity period, will notify the bidder whose bid is accepted for the award of contract.

Payment shall be made within two weeks after successful installation and acceptance of the items.

The last date for receipt of your quotation is **24th May, 2018, 1500hrs** and the quotations should be addressed to The Director, NCCR, 2nd fFloor, NIOT Campus, Velachery-Tambaram Main Road, Pallikaranai, Chennai 600 100.

**-Sd/-
Head of Office**