

**E-TENDER DOCUMENT  
FOR THE SUPPLY & INSTALLATION OF  
UPS BATTERIES for NCCR, CHENNAI**

**TENDER REF NO. E-File: [I-17023/1/2021-CV](#) & C.No.:E88**

**GOVERNMENT OF INDIA  
MINISTRY OF EARTH SCIENCES  
NCCR,  
CHENNAI, INDIA**

**December 2021**

## **Tender Specifications for Supply and installation of UPS Batteries**

**National Centre for Coastal Research (NCCR)**, an attached office of the Ministry of Earth Sciences, is inviting competitive bids from eligible bidders through GeM Portal for the supply and installation of UPS Batteries for APC UPS. Interested and eligible bidders are requested to submit their bid through GeM portal with all the requisite supportive documents. No clarifications will be asked to the bidders and if there is any non-submission of information or supportive documents, the submitted bid will be rejected / disqualified in the technical evaluation. Only relevant and to the point information/document should be submitted and will be acceptable. Failure to provide any required information, may lead to the rejection/disqualification of the bid.

The requirement details of items and their technical specifications are available in the following annexure pages. Bidders are requested to fill up the technical compliance sheet (including the make and model of the quoted item)

### **Qualification Criteria**

For the following qualification criteria, necessary relevant supportive documents should be submitted and otherwise, the bid will be disqualified.

1. The bidder shall be a Government Department / organization / Society (registered under established relevant central Acts) / or a private company / firm or those who have been approved by / served to, any Government Department/ organization. Necessary proof should be submitted/uploaded.
2. The Bidder must have Two years of experience in the APC UPS sales / service and battery installation. The suitable / complete supportive documents in claim of their experience should be submitted/uploaded.
3. The bidder must have successfully executed at least 3 UPS battery installation in any Central or State Govts./ PSUs / Subordinate offices/ Autonomous Bodies/ etc. in the previous years. The copies of details of such contracts or purchase orders should be furnished / uploaded.
4. An undertaking (self-certificate) that the bidder has not been blacklisted by any Central/State Government institutions and there has been no pending litigation with any Government department on account of execution of similar maintenance service should be furnished **(Please upload the scan copy)**.
5. The bidder must have fully operational/functional office in Chennai and the details of organizational profile, contact address, manpower details along with copy of

registration certificate of the firm (incorporation certificate or registration certificate) should be submitted **(Please upload the scan copy)**.

6. The contractor should be able to calibrate the UPS unit after the installation. Atleast one performance certificate from the client with mentioning of the supply and calibration activity performed should be furnished/uploaded.
7. The bidder should furnish copies of GST registration, PAN/TIN of the firm **(Please upload the scan copies)**.
8. If the Bidder is not an OEM, OEM's (APC/Schneider Electric) authorisation letter (with the mention of this tender details) should be furnished/uploaded to participate in the bid.
9. The Service person of the contractor, who will install the batteries should calibrate/ update software inline with APC service conditions. He should be an APC authorised service engineer and necessary proof should be uploaded.
10. Please attach/upload the product brochure of the quoted item (if any) and the duly filled Check list (given in next page).

### Requirement of Battery Details

S No.	Item	Qty
1	APC/Exide/Amaron brand 12V – 100AH SMF battery suitable for APC UPS (5 / 3/2.2 KVA)	08nos
2	APC/Exide/Amaron brand 12V – 65AH SMF battery suitable for APC UPS (5 / 3/2.2 KVA)	04nos
3	APC/Exide/Amaron brand 12V – 17/18 AH SMF battery suitable for APC UPS (2.2 & 1.5KVA)	40nos
4	APC Replacement battery Cartridge Suitable for APC SURT 5/3 kVA UPS	03pack (6nos)

Note: Battery should be installed and calibrated by APC certified service Engineer.

# Specifications cum Technical Compliance Sheet

S.N	Description	Put Tic mark (√) for Submission / Upload of the supportive document
1	Proof for company's registration, indicating the local address	
2	Suitable supportive document in claim of Two years experience should be submitted/uploaded.	
3	Copies of details of contracts or purchase orders as specified in tender document.	
4	An undertaking (self-certificate) that the bidder has not been blacklisted by any Central/State Government institutions and there has been no pending litigation with any Government department on account of execution of similar service.	
5	Bidder must have fully operational/functional office in Chennai and the details of organizational profile, contact address, manpower details along with copy of registration certificate of the firm (incorporation certificate or registration certificate) should be submitted	
6	Contractor should be able to calibrate the UPS unit after the installation. Atleast one performance certificate from the client with mentioning of the supply and calibration activity performed.	
7	Copies of GST registration, PAN/TIN of the firm.	
8	OEM's (APC/Schneider Electric) authorisation letter (with the mention of this tender details) should be furnished/uploaded to participate in the bid.	
9	Service person of the contractor, who will install the batteries should calibrate/ update software inline with APC service conditions. The service engineer should be an APC authorised service engineer and necessary proof should be uploaded.	
10	Product brochure of the quoted item (if any) and the duly filled Check list	