



भारत सरकार
Government of India
पृथ्वी विज्ञान मंत्रालय
Ministry of Earth Sciences



राष्ट्रीय तटीय अनुसंधान केन्द्र (एन सी सी आर)
NATIONAL CENTRE FOR COASTAL RESEARCH (N C C R)

LIMITED E-TENDER ENQUIRY

(Through E-tendering process only)

To

Ref No: MoES/NCCR/ ME/Minor Equipment/36/2018

23.11.2020

1	The offers are invited for supply of Bead Mill Homogenizer- Accessories as per the description of technical specifications in Annexure-I and also terms and conditions mentioned below:	
2	Type of tender	LIMITED TENDER (e-Tender)
3	Quantity	1 no.
4	Tender document	Available at the websites : i) https://eprocure.gov.in/eprocure/app ii) http://www.nccr.gov.in
5	Mode of tender	Online Bidding System pl. submit through the website https://eprocure.gov.in/eprocure/app
6	EMD	Nil
7	Tender	Nil
8	Due date & time of submission of required documents offline at NCCR, Chennai	Upto 2 pm IST of 23.12.2020
9	Due date & time of online bidding by bidders	Upto 5 pm IST of 23.12.2020
10	Due date & time of opening of Part-I offer on-line i.e., techno-commercial bid	At 5 pm IST of 24.12.2020
11	Specification of the item	Annexure-I
12	Instructions to bidders	Annexure-II

Head of Office

रा.स.प्रौ.सं. परिसर, वेलच्चेरी तांबरम मेन रोड, पल्लिकरणै, चेन्नै-600 100.
NIOT Campus ,Velachery-Tambaram Main Road, Pallikaranai, Chennai-600 100.
दूरभाष/Tel : 91-44-66783599 Fax: 66783487

Technical Specifications

Item: Bead Mill Homogenizer- Accessories

S.No.	Order No	Description	Quantity
1	19-627D	Bead Media: Ceramic; Tube size: 2 ml; Bead size: 1.4 mm; Soft Tissue Homogenizing Mix; Quantity: 50	3 units
2	19-677	Bead Media: Ceramic; Tube size: 7 ml; Bead size: 1.4 mm; Soft Tissue Homogenizing Mix; Quantity: 50	1 unit
3	19-6158	Bead Media: Ceramic; Tube size: 15 ml; Bead size: 2.8 mm; Soft Tissue Homogenizing Mix; Quantity: 50	1 unit
4	19-6508	Bead Media: Ceramic; Tube size: 50 ml; Bead size: 2.8 mm; Soft Tissue Homogenizing Mix; Quantity: 50	1 unit
5	19-649	Tube size: 2ml; Reinforced Tubes with caps; Quantity: 1000	1 unit
6	19-651-500	Tube size: 7ml; Empty Tubes with caps; Quantity: 500	1 unit
7	19-645	Bead Media: Ceramic; Bead size: 1.4 mm; Bead quantity: 325 g; Fills 500 x 2 mL tubes	3 units

Instructions to Bidders

1	<p>BASIC REQUIREMENTS for vendors to upload in e-procurement web site, Govt of India:</p> <ul style="list-style-type: none">i. PC with internetii. Registration with e-procurement system of Govt. of India: https://eprocure.gov.in/eprocure/appiii. Digital signature certificate (Mandatory) for uploading the bids to e-procurement systemiv. For any clarification, send e-mail to nccr@nccr.gov.inv. For any clarification on tender process, use the 24/7 helpline contact numbers mentioned in CPP Website.
2	<p>The NCCR has the RIGHT TO CANCEL the enquiry or extend the due date of receipt of offer and/ or opening of tender without assigning any reason thereof.</p>
3	<p>NCCR, Chennai has the RIGHT TO VARY the quantity of the items under procurement.</p>
4	<p>ONLINE SUBMISSION: The bidders must submit their offer in Single Bid (Both Technical and Price bid) through e-procurement system upto the scheduled time and date.</p> <p>Complete tender documents along with supporting documents as per the tender conditions below, should be duly filled in and signed in and scanned copy of the same should be uploaded in the e-procurement system.</p> <ul style="list-style-type: none">i. All the documents, as per Eligibility criteria/ technical specificationsii. List of the documents submitted by the bidder must be enclosed on the letter head of the bidder, giving the reference of the tender no. & date and due date of opening.iii. All relevant technical literature pertain to items quoted with full specifications (drawing, if any) information about the products quoted, including brochures if any should accompany the quotation.iv. A list of reputed clients to whom the firm has supplied similar items to be furnished along with the quotation.v. Overwriting and corrections should be attested properly,. The quotation should be complete in all aspects and should be duly signed. Incomplete and unsigned quotation will not be considered at all.vi. Scanned copy of Tender Acceptance Letter as per ANNEXURE-IIIvii. Scanned copy of Technical Compliance Sheet as per ANNEXURE-IVviii. Scanned copy of details of Components and Products of the required item as per ANNEXURE - Vix. Check list as per ANNEXURE - VI - "Check List"x. In case tenderer divert the tender and opts to submit its offer through their authorized entity, then authorization letter in original duly signed for specific tender should be submitted along their by the firm quoting on their behalf.xi. PRICE BID should be on CIF, Chennaixii. The bidders / tenders will not be allowed to make any variations in the price bid or any amendments to commercial offers already uploaded online during the currency of tender and after the date of opening of the tender.xiii. Tenderer shall confirm that "the rates quoted by are reasonable and lowest charged to any of your customer". Please enclose documentary proof such as latest purchase order copies etc., to

	<p>substantiate the reasonability of price.</p> <p>xiv. TRADE DISCOUNTS, if any, shall be mentioned</p> <p>xv. For imported goods if supplied directly from abroad, prices shall be quoted in NOK, USD, Euro, etc as per the currency of origin country.</p> <p>xvi. Safe arrival of material upto destination shall be the responsibility of the supplier</p>
5	<p>GUARANTEE/ WARRANTY: Unless otherwise specified by OEM or specified in the technical specifications, the guarantee / warranty period of item should be minimum 01 year from the date of successful installation/commissioning of equipment to the entire satisfaction of the Consignee.</p> <p>In the event of any defects in materials, design and workmanship during the aforesaid period is found due to faulty design or poor workmanship, the defective items shall be replaced by the supplier at site free of cost within 30 days of settlement of warranty claims.</p> <p>Warranty shall commence from the date of installation and acceptance of the complete equipment supplied under the purchase order/ contract.</p>
6	<p>VALIDITY OF QUOTATION: The offers must remain open for acceptance for 120 days from the date of opening of tender.</p>
7	<p>Head, NCCR reserves the RIGHT TO REJECT any quotation received without assigning any reasons.</p>
8	<p>DELIVERY PERIOD: The bidders are required to quote delivery period at the earliest indicating commencement and completion of supply on FOR destination basis (For Indian bidders). However in case extension of delivery period becomes essential, the supplier will send their request for extension of delivery period to the purchaser before expiry of delivery period.</p>
9	<p>LIQUIDATED DAMAGES: If the supplier fails to deliver the goods within the time to be agreed upon, for delayed deliveries and for delays in installation (whatever applicable) NCCR reserves the right to levy liquidated damages at the rate of 0.5%per week or par their upto maximum of 5%.</p>
10	<p>INSPECTION AND TESTS:</p> <ol style="list-style-type: none"> i. The purchaser or its authorized representative shall have the right to inspect and/or to test the goods to confirm their conformity to the contract. The purchaser shall notify the supplier in writing of the identity of any representative retained for these purposes. ii. Should any inspected or tested goods fail to confirm to the specifications, the purchaser may reject them and the supplier shall either replace the rejected goods and make all alternatives necessary to meet specification requirements free of cost to the purchaser. iii. The purchaser shall, at its discretion, have the right to test the ordered material in a government test house or in a test house nominated by the purchaser. In case of failure of the material after testing, the cost of tests as well as of the material shall have to be borne by the supplier.
11	<p>NO ADVANCE PAYMENT: Since NCCR Project Directorate being Government organization, no advance payment will be made. Every attempt will be made to make payment within 30 days from the date of receipt of bill/acceptance of goods, whichever is later.</p>

Tender Acceptance (Offer) Letter

(To be submitted online duly signed format (scanned copy) by the authorized signatory on bidder's company letter head.

Date.....

To

**The Director,
National Centre for Coastal Research
2nd Floor, NIOT Campus
Pallikaranai, Chennai – 600100**

Subject: Acceptance in respect of terms and conditions of tender document for supply of _____ (specify item name) at NCCR, Chennai.

Ref: E Proc Tender Ref No..... dated.....

Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned tender from the web site <https://eprocure.gov.in/eprocure/app>.
2. I / We hereby certify that I / We have read all the terms and conditions of tender document from page No. _____ to _____ (including all annexure / Forms / appendixes, paras, etc.,) which shall part of the contract agreement and I / we shall abide hereby by all the terms and conditions contained therein.
3. The corrigendum(s) issued from time to time by your organization has also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept all the terms and conditions of above mentioned tender document and corrigendum(s) as applicable.
5. In case any provisions of this letter are found violated, then your department / organization shall without prejudice to any other right or remedy be at liberty to reject my bid.
6. I / We confirm that our bid shall be valid up to 120 days from the date of opening of Bid.
7. I / We hereby certify that all the statements made and information supplied in the enclosed appendix, annexure / Forms / paras etc., furnished herewith are true and correct.
- 8/ I / We have furnished all information and details necessary for demonstrating our qualification and have no further prominent information to supply.
9. I / We understand that you are not bound to accept the lowest or any bid you may receive.
10. I / We certify / confirm that we comply with the eligibility requirements as per bid documents.
11. In case any provisions of this tender are found violated, NCCR shall be at liberty to reject this tender and we shall not have any claim against NCCR in satisfaction of this condition.

Yours faithfully,

**Signature of the Bidder
Name & Designation
Rubber-stamp of the firm**

Technical Compliance Sheet

(Bidders are requested to give Compliance of each Specification whether equipment being offered by them is complying with Specification or otherwise)

S.No.	Order No	Description	Qty.	Compliance Yes /No
1	19-627D	Bead Media: Ceramic; Tube size: 2 ml; Bead size: 1.4 mm; Soft Tissue Homogenizing Mix; Quantity: 50	3 units	
2	19-677	Bead Media: Ceramic; Tube size: 7 ml; Bead size: 1.4 mm; Soft Tissue Homogenizing Mix; Quantity: 50	1 unit	
3	19-6158	Bead Media: Ceramic; Tube size: 15 ml; Bead size: 2.8 mm; Soft Tissue Homogenizing Mix; Quantity: 50	1 unit	
4	19-6508	Bead Media: Ceramic; Tube size: 50 ml; Bead size: 2.8 mm; Soft Tissue Homogenizing Mix; Quantity: 50	1 unit	
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6	19-651-500	Tube size: 7ml; Empty Tubes with caps; Quantity: 500	1 unit	
7	19-645	Bead Media: Ceramic; Bead size: 1.4 mm; Bead quantity: 325 g; Fills 500 x 2 mL tubes	3 units	

D Signature of the Bidder
Name:
Designation:
Rubber-stamp of the firm

Annexure - V

Components and Products

(In response to technical requirement kindly fill up the details of component & products pertaining to the item requirement, in the following format).

Sl.No	Brand Name and Name of the OEM	Product name of Proposed Model	Quantity	Remarks

Signature of the Bidder
Name & Designation:
Rubber-stamp of the firm

Annexure-VI**Check List**

(Following documents are to be submitted online as a part of Technical bid. Bidders are requested to put a √ mark for ensuring submission of document in the appropriate one)

Sl. No	Description	Online submission	Manual submission
1	Duly signed price bid along with standard terms & conditions.	Submitted / Not Submitted	Should not submit
2	Authorisation letter by OEM (original scanned copy by online & Manual submission) for participating this tender	Submitted / Not Submitted	Submitted / Not Submitted
3	Tender Acceptance Letter by online & Manual submission	Submitted / Not Submitted	Submitted / Not Submitted
4	Details of Products and Components as per Appendix -v	Submitted / Not Submitted	Submitted / Not Submitted
5	Technical Compliance sheet as per Appendix -iv	Submitted / Not Submitted	Submitted / Not Submitted
6	Any other relevant document / Product broacher (scanned copy by online)	Submitted / Not Submitted	Submitted / Not Submitted
7	This Check list Annexure-VI (scanned copy by online & Manual submission)	Submitted / Not Submitted	Submitted / Not Submitted

Signature of the Bidder
Name & Designation
Rubber-stamp of the firm

