

Ministry of Earth Sciences

National Centre for Coastal Research, Chennai

Right to Information ACT, 2005

The Right to Information Act 2005 came into force from 12th October 2005 to promote transparency and accountability in the working of every public authority in India. Under this Act, the National Centre for Coastal Research (NCCR) is committed to provide the following information on our website to every citizen of India:

- (i) Particulars of organization, functions and duties;
- (ii) Powers and duties of officers and employees;
- (iii) Procedure followed in the decision making process, including channels of supervision and accountability;
- (iv) Norms set by NCCR for the discharge of its functions;
- (v) Rules, regulations, instructions, manuals and records, held by NCCR or under its control or used by its employees for discharging its functions;
- (vi) Categories of documents that are held by NCCR or under its control;
- (vii) Particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of its policy or implementation thereof;
- (viii) Statement of the boards, Councils and other committees consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether the meetings of these boards, councils, committees and other bodies are to open to public, or the minutes of such meetings are accessible for public;
- (ix) Directory of the officers and employees of NCCR;
- (x) Monthly remuneration received by each of its officers and staff including the system of compensation as provided in its regulations;
- (xi) Budget allocated to NCCR, Chennai;
- (xii) The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes;
- (xiii) Particulars of recipients of concessions, permits or authorization granted by NCCR;
- (xiv) Details in respect of the information available to or held by NCCR reduced in an electronic form.
- (xv) Particulars of the facilities available to citizens for obtaining information including the working hours of a library or reading room, if maintained for public use;
- (xvi) Names, designations and other particulars of the Public Information Officer;
- (xvii) Foreign/Domestic official tours of officials of the rank JS and above.

The detailed information on the above points is furnished below:

(i) Particulars of organization, functions and duties:

NCCR is envisaged to develop and improve the country's capabilities in addressing the challenging problems prevailing in the coastal zone, which have societal, economical and

environmental implications. These activities of NCCR would be an integral part of the Ministry's mission to offer scientific and technical support to coastal communities and stakeholders for integrated and sustainable use of resources towards socio-economic benefit of the society. The mandate of the NCCR is to study the complexities of the coastal zone through analyzing the critical coastal parameters, processes and phenomena through continuous monitoring and research and to provide integrated scientific and technical solutions and support coastal states for protection of coastal areas, ecosystems and communities.

- To develop and provide solutions to coastal issues such as marine pollution, coastal erosion, sea level rise etc., through monitoring and applied research.
- To develop capabilities for protection of coastal ecosystem from climate change and developmental activities.

For detailed information please refer website <https://www.nccr.gov.in/>

(ii) Powers and duties of officers and employees:

While performing the duties assigned to the different officers/staff, they exercise powers as prescribed by the guidelines issued by the Government from time to time as well as those prescribed under different manuals, rules like General Financial Rules, Delegation of Financial Power Rules, Manual of Office Procedures, etc.

(iii) Procedure followed in the decision making process, including channels of supervision and accountability:

While performing the duties assigned to the different officers/staff, they exercise powers as prescribed by the guidelines issued by the Government from time to time as well as those prescribed under different manuals, rules like General Financial Rules, Delegation of Financial Power Rules, Manual of Office Procedures, etc.

(iv) Norms set by NCCR for the discharge of its functions:

While performing the duties assigned to the different officers/staff, they exercise powers as prescribed by the guidelines issued by the Government from time to time as well as those prescribed under different manuals, rules like General Financial Rules, Delegation of Financial Power Rules, Manual of Office Procedures, etc.

(v) Rules, regulations, instructions, manuals and records, held by NCCR or under its control or used by its employees for discharging its functions;

The officers/staff of NCCR discharge their functions in accordance with the guidelines issued by the Government from time to time as well as those prescribed under different manuals, rules like General Financial Rules, Delegation of Financial Power Rules, Manual of Office Procedures, etc.

(vi) Categories of documents that are held by NCCR or under its control:

S. No.	Category of the Document	Name of the document	Procedure to obtain the document	Held by / under control of
1	Projects (Grant in aid)	Final reports of projects	Uploaded in the website	Director, NCCR
2	Recruitment & Promotion	All documents related recruitment, Assessment and Promotion of Staff	By requisition	Director (Estt.) MoES
3	Administrative	a) Related to Service Matters b) All documents related to General Administration	By requisition By requisition	Director (Admn) MoES Director (Admn) MoES
4	Finance & Accounts	Documents relating to payments	By requisition	A.O., NCCR

* Data/ information already demarcated by the Defence Ministry/ Govt. of India will not be provided to any person / agency without the permission / clearance obtained from the Defence Ministry

(vii) Particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of its policy or implementation thereof:

There is no provision to seek direct consultation/ participation of public or its representatives for formulation of policies of NCCR or its implementation. The policies are framed after due process in consultation with the Government.

(viii) Statement of the boards, Councils and other committees consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether the meetings of these boards, councils, committees and other bodies are to open to public, or the minutes of such meetings are accessible for public:

The activities of various programmes / schemes implemented by NCCR are evaluated by the Steering Committee headed by the Secretary, Ministry of Earth Sciences every year. The meeting of the Steering Committee is not open to public. The minutes of such meetings are also not accessible for public. The composition of the Steering Committee is as follows:

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| 1. Dr. Shailesh Nayak, Director, NIAS | Chairman |
| 2. Dr. S. T. Balasubramanian,
Vice Chancellor, Chettinad Health University | Member |
| 3. Dr. Prakash Chauhan, Director, IIRS | Member |
| 4. Dr. R. Krishnan, Centre for Climate Change, IITM, Pune | Member |
| 5. Dr. T. Srinivas, Director, INCOIS | Member |
| 6. Director, Beach Erosion Board, CWC | Member |
| 7. Prof. S. Sannasiraj, IITM, Pune | Member |
| 8. Dr. Rajendra Jeemani, IMD | Member |

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| 9. Dr. K. V. Thomas,
Retd, Head, NCESS, Marine Spatial Planning | Member |
| 10. Dr. M. Madhusudhan, Ex. CPCB | Member |
| 11. Representative from MOEF & CC | Member |
| 12. Representative from MOES Programme Division | Member |
| 13. Dr. Tune Usha, Scientist-G | Member-Secretary |

(ix) Directory of the officers and employees of NCCR:

S.No.	Name	Designation	Office No.	E-Mail Address
1	Dr. M.V. Ramana Murthy	Scientist-G / Director	66783585	mvr[at]nccr[dot]gov[in]
2	Dr. R.S. Kankara	Scientist- G	66783589	kankara[at]nccr[dot]gov[in]
3	Dr. Tune Usha	Scientist- G	66783587	usha[at]nccr[dot]gov[in]
4	Dr. T. Shunmugaraj	Scientist- F	66783588	raj[at]nccr[dot]gov[in]
5	Shri K.V. Sharma	Scientist- F	66783590	venkat[at]nccr[dot]gov[in]
6	Dr. V. Ranga Rao	Scientist- F	66783598	vrrao[at]nccr[dot]gov[in]
7	Dr. Pravakar Mishra	Scientist- F	66783591	mishra[at]nccr[dot]gov[in]
8	Dr. Uma Sankar Panda	Scientist- E	66783592	uspanda[at]nccr[dot]gov[in]
9	Dr. Sisir Kumar Dash	Scientist- E	66787033	skdash[at]nccr[dot]gov[in]
10	Dr. Karri Ramu	Scientist- E	66787410	ramu[at]nccr[dot]gov[in]
11	Dr. Sivaji Patra (On deputation to SACEP)	Scientist- E	66787500	sivajipatra[at]nccr[dot]gov[in]
12	Dr. Anitha Gera	Scientist- E	66787803	anitha[at]nccr[dot]gov[in]
13	Shri V. Ramanathan	Scientist- D	66783597	vram[at]nccr[dot]gov[in]
14	Dr. S.R. Marigoudar	Scientist- D	66787051	srmarigoudar[at]nccr[dot]gov[in]
15	Dr. Satya Kiran Raju Alluri	Scientist- D	6678	rajusk[at]nccr[dot]gov[dot]in
16	Dr. Sanitha K Sivadas	Scientist- D	6678	sanitha[at]nccr[dot]gov[dot]in
17	Dr. Rabindra Kumar Sahoo	Scientist- D	6678	sahoork[at]nccr[dot]gov[dot]in
18	Shri T. S. Krishna	Sr. Account Officer	66783567	ao[at]nccr[dot]gov[in]
19	Smt. Akila Ramesh Babu	PA	66787884	akila[at]nccr[dot]gov[in]
20	Shri S. Kumar	ASO	66783599	Kum63[at]nccr[dot]gov[in]
21	Smt. M. Sasikaladevi	Steno.	66783487	sasiram[at]nccr[dot]gov[in]
22	Shri D. Elangovan	MTS	66783599	elango[at]nccr[dot]gov[in]

(x) Monthly remuneration received by each of its officers and staff including the system of compensation as provided in its regulations:

Basic Pay of the Officers/Staff of the NCCR is given below. In addition, the Officers/Staff are drawing admissible allowances per the order of the Government of India issued from time to time.

S.No.	Name	Designation	Basic Pay
1	Dr. M.V. Ramana Murthy	Scientist-G / Director	205600

2	Dr. R.S. Kankara	Scientist- G	182700
3	Dr. Tune Usha	Scientist- G	172200
4	Dr. T. Shunmugaraj	Scientist- F	181500
5	Shri K.V. Sharma	Scientist- F	186900
6	Dr. V. Ranga Rao	Scientist- F	166100
7	Dr. Pravakar Mishra	Scientist- F	166100
8	Dr. Uma Sankar Panda	Scientist- E	134500
9	Dr. Sivaji Patra (On deputation to SACEP)	Scientist- E	-
10	Dr. Sisir Kumar Dash	Scientist- E	134500
11	Dr. Karri Ramu	Scientist- E	130600
12	Dr. Anitha Gera (Deputation)	Scientist- E	-
13	Shri V. Ramanathan	Scientist- D	88700
14	Dr. S.R. Marigoudar	Scientist- D	83600
15	Dr. Satya Kiran Raju Alluri	Scientist- D	83600
16	Dr. Sanitha K Sivadas	Scientist- D	78800
17	Dr. Rabindra Kumar Sahoo	Scientist- D	78800
18	Shri T. S. Krishna	Sr. Account Officer	95500
19	Smt. Akila Ramesh Babu	PA	80200
20	Shri S. Kumar	ASO	78800
21	Smt. M. Sasikaladevi	Steno.	33300
22	Shri D. Elangovan	MTS	34000

(xi) Budget allocated to NCCR, Chennai:

2018-19: 25 to 85 crores

(xii) The manners of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes:

There is no programme being executed by NCCR which involve grant of subsidy to any person/organization.

(xiii) Particulars of recipients of concessions, permits or authorization granted by NCCR:

The activities of NCCR do not involve sanction for the grant of concession/Permits/Authorization of any kind.

(xiv) Details in respect of the information available to or held by NCCR reduced in an electronic form:

Details in respect of the information available to or held by NCCR are contained in the following website.

S.No.	Organization	Address	Name of Website
1	National Centre for Coastal Research, Ministry of Earth Sciences, Government of	NIOT Campus Velachery-Tambaram Main Road, Pallikaranai,	www.nccr.gov.in

India	Chennai 600 100 Phone : 044-6678 3599 Fax : 044-6678 3487
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(xv) Particulars of the facilities available to citizens for obtaining information including the working hours of a library or reading room, if maintained for public use:

The desired information can be obtained by the general public from the following means, which are open from 0900 hrs to 1730 hrs (except holidays).

- 1) Website of NCCR
- 2) Notice Board
- 3) Library
- 4) News Letter
- 5) Printed Reports
- 6) Books/ Manuals/ Journals/ Pamphlets

Technical reports are provided with a condition that the contents need to be acknowledged appropriately in all papers / reports where the data / information are used.

(xvi) Names, designations and other particulars of the Public Information Officer:

First Appellate Authority	Central Public Information Officer	Chief Vigilance Officer	Grievance Officer
Dr. M. V. Ramana Murthy, Scientist-G & Director	Shri K. V. Sharma Scientist-F	Dr. Tune Usha, Scientist-G	Dr. K. Ramu, Scientist-E

Forms for specific information other than above

Information will be provided by CPIO on requirement basis.

(xvii) Foreign/Domestic official tours of officials of the rank JS and above:

On need basis only.